



Posting Id	802
Department	Community Services
Division	Public Works Operations
Section	Parks Operations
Shift	Summer: Monday to Friday 3:30pm - 12:00am Winter: Monday to Friday 7:30am - 4:00pm
Job Grade	CUPE Grade 07
Employee Group	CUPE
Rate of Pay	\$27.72 - \$29.11 Hourly
Job Type	Full Time - Temporary Up to 1 year
Replacement/New Position	New Hire
Posting Type	Internal and External
Posting Date	07/13/2021
Application Deadline	07/27/2021

## Operator III - Parks

### Position Summary

Reporting to Supervisory staff in Public Works Operations, you will be responsible for the efficient and effective delivery of approved service levels across Richmond Hill's network of roads and parks in addition to the safe and responsible operation of assigned vehicles and equipment. The ability to support a high level of customer service is mandatory.

### Key Duties and Responsibilities

- Duties will include but are not limited to: winter maintenance of roads, facilities, sidewalks, and snow windrow clearing; turf and grounds maintenance of sportsfield, parkland and trails; playground and splash pad inspection and maintenance; sanitation; road patrol in accordance with O.Reg. 239/02 Minimum Maintenance Standards for Municipal Highways, as amended; traffic control in accordance with OTM Book 7, vehicle preventative maintenance and operational support, as required.
- Associated responsibilities include the oversight of small work crews, accurate and detailed digital and written documentation and records management, investigating and supporting the resolution of Access Richmond Hill customer service cases.
- All duties shall be performed in accordance with the Occupational Health and Safety Act, and Richmond Hill policies, procedures and practices. Standby and shift work are mandatory for this position in accordance with the provisions contained in the Canadian Union of Public Employees (C.U.P.E.) Collective Agreement.

### Education and Experience

- High School Diploma
- Minimum 2 years' experience

### Required Skills/Knowledge

- An Ontario Class "DZ" driver license in good standing and you must provide a current satisfactory current driver's abstract from the Ministry of Transportation Ontario (M.T.O.)
- Demonstrated experience in the maintenance and repair of municipal infrastructure and working knowledge of equipment would be considered an asset.
- Current Standard First Aid and CPR certification
- Demonstrated ability to prepare and maintain digital and written records; general knowledge of the Occupational Health and Safety Act; physically able and competent to perform the physical demands of this position under adverse weather and site conditions.
- Demonstrate the City's corporate values of service, collaboration, care, and courage.
- Ability to work shifts and meet the mandatory requirements of "standby" in accordance with the provisions of the C.U.P.E. Collective Agreement and City Policies. The shifts and hours are subject to change at management's discretion in accordance with the C.U.P.E. Collective Agreement.
- Notwithstanding the above standby provisions, the successful candidate will be required to be on call for the entire duration of the winter standby schedule (typically, the first week of November until the first week of April).
- The successful candidate will be required to provide a satisfactory Vulnerable Sector Check.

### Leadership Competencies

- Demonstrates personal leadership
- Builds people and culture
- Cultivates open communication
- Shapes the future
- Navigates and leads through complexity and change

The City of Richmond Hill is committed to inclusive, barrier-free recruitment and selection processes. If contacted to participate in the recruitment and selection process, please advise Human Resources if you require an accommodation.